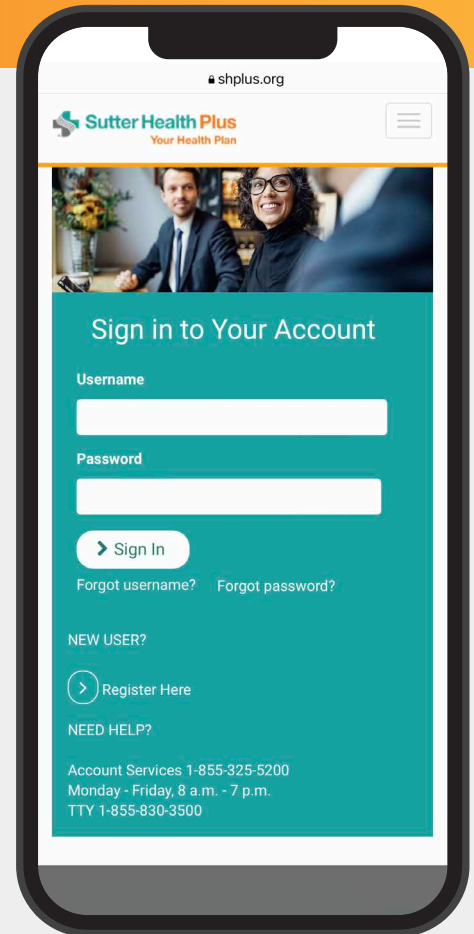


Employer Portal

Convenient 24/7 Access

As your health plan partner, Sutter Health Plus wants to make it easy and convenient for you to manage healthcare benefits for your employees. Our secure, mobile-friendly employer portal allows you to:

- ✓ View and export your employee roster and details
- ✓ View correspondence, *Summary of Benefits and Coverage (SBC)*, *Benefits and Coverage Matrix (BCM)*, and *Evidence of Coverage and Disclosure Form (EOC)*
- ✓ View and download current premium balances, past due amounts, if applicable, last payment received by Sutter Health Plus and the last 24 months of account transactions—including payments, bills, and adjustments
- ✓ Pay your monthly premium through the Sutter Health Plus Online Payment Center
- ✓ Request member ID cards for employees
- ✓ Access small group plan renewal packets
- ✓ Request assistance for billing inquiries
- ✓ Navigate to optional benefit partner information



Registration is easy and takes only a few minutes.

1. Go to shplus.org/employerportal
2. Enter your name, company, email address, account ID and sub-account ID (if applicable)
3. Once approved, you will receive an email notification to verify your email address, create a username and password, and provide answers to two security questions (for username or password retrieval)

All users need to have their own account. Usernames and passwords should be unique to each user for privacy and security purposes. All portal users must change their password at least once per year.

If you have questions, please contact Account Services at 855-325-5200, Monday through Friday, 8 a.m. to 7 p.m. or visit sutterhealthplus.org/employers.